

## FOPs Meeting

**TUESDAY 18<sup>th</sup> March 2025**

Attendees: Hannah Gilby, Emma Wilkinson, Charlotte Donnelly, Charlotte Herbertson, Jessica Smith, Emily Pipe, John Toms, Donna Austin

### Accounts

|  |   |
|--|---|
| <b>Next fundraising target<br/>(25 / 26 academic year)</b> | <b>£1500 for 25/26 classroom budgets.<br/>Running between 3 May – 3 June.</b> |
| Current balance  | £4800   |
| Forecasted spend<br>March 2025 – July 2025                 | Classroom budgets £1500   |

### Forthcoming Events (January to July 2024)

| <b>Event</b>           | <b>Proposed date</b>                      | <b>Organising Team/FOPs contact and volunteers needed</b>        | <b>Actions</b>   |
|------------------------|---|--|--|
| Mother's Day Cake Sale | Friday 28 <sup>th</sup> March<br>3.25pm   | Hannah Gilby,<br>Emily Pipe, Ben O'Connor,<br>Charlotte Donnelly | <ul style="list-style-type: none"> <li>• Float to be organised by Lucy Johnson and Charlotte Donnelly</li> <li>• Pricing to be done by Emily Pipe and Ben o'Connor</li> <li>• Sumup to be sorted by Charlotte Donnelly</li> <li>• Poster to go up in village shop/pub – Charlotte Herbertson</li> <li>• Message to village whatsapp and email – Jess Smith</li> <li>• Reminder Dojo/whatsapp message re cakes to be sent next week – Donna Austin</li> </ul> |
| Easer Egg hunt         | Friday 4 <sup>th</sup> April after school | Hannah Gilby and Charlotte Donnelly<br>1.<br>2                   | <ul style="list-style-type: none"> <li>• To decide on chocolate for prizes</li> <li>• To decide on word for hunt</li> <li>• To make sumup link for payment – Donna Austin. To be</li> </ul>  |

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|                            |   |   | <p>sent out after bake sale</p> <ul style="list-style-type: none"> <li>• Two further volunteers needed – message via class whatsapp group</li> <li>• Guess the rabbit name – Jess Smith to loan a rabbit toy for this</li> </ul>   |
| Sponsored walk             | Friday 23 <sup>rd</sup> May   | Hannah Gilby,<br>Rosanagh Grob,<br>Kim Mckillop<br>4 walkers with wrens<br>2 walkers hawks<br>2 walkers kites | <ul style="list-style-type: none"> <li>• Justgiving site to be set up</li> <li>• Message to get additional parent walkers</li> <li>• Baked goods and drinks for children on return from walk</li> </ul>  |
| Father's Day Cake Sale     | Friday 13 <sup>th</sup> June  | Donna Austin and Rosanagh Grob  | <ul style="list-style-type: none"> <li>• Same as Mother's day event</li> </ul>   |
| Drinks stand at Sports Day | Date TBC<br>?7 <sup>th</sup> July/14 <sup>th</sup> July/23 <sup>rd</sup> July | 1.<br>2.  | <ul style="list-style-type: none"> <li>• Once date is arranged, Ice cream truck to be organised.</li> <li>• Tea and coffee stand to be organised by FOPS team</li> </ul>   |
| Pitch up Pitton            | Saturday 12 <sup>th</sup> –<br>Sunday 13 <sup>th</sup> July                   | Emily Pipe and Donna Austin<br>1. John Toms<br>2. Tom Mundy<br>3.<br>4.                                       | <ul style="list-style-type: none"> <li>• Whatsapp group to be setup</li> <li>• Bar truck organised</li> <li>• Ice cream truck to be organised</li> <li>• Portaloos to be organised</li> <li>• Entertainment to be organised</li> <li>• Catering to be organised</li> <li>• Rozie Coffee – Hannah Gilby to ask</li> <li>• Fire pit to be loaned by Jess and Graham Smith for the day</li> </ul> |

**Minutes**

- **Welcome from Chair Hannah Gilby given**
- **Spending plan explained by Mrs Wilkinson. £1500 classroom budget to be given by FOPS for end of 2024–2025. Spending plan shown in spreadsheet. Coach hire for legoland trip for YR/1/2 £700**
- **Wrens – general supplies, contribution to coach hire, concrete resources.**
- **Hawks – contributions to coach hire, books for curious city, instruments,**

**Kites –General supplies, contribution for trip**

**Hygge Hub has utilised budget from 2024–2025. No additional spends for this academic year. A new plan for spending to be made and sent out to parents with a target in September.**

- **Update of balance from Treasurer Charlotte Donnelly (see above)**
- **Hygge Hub plaque wording – agreed by FOPS members on the meeting. Plan for Tom Judd to make the sign. He has kindly volunteered to make a wooden sign for the hub. Thanks to Tom for this. Donna to contact Tom to organise this.**

**The Hygge Hub**

**Inspired by the Nordic Teaching Model.**

**Hygge means ‘cosiness’. The Hygge Hub is a place of wellbeing and collaboration between pupils and adults.**

**Kindly donated by Mrs Mary Jones and Friends of Pitton School, 2025.**

- **Notice board for playground for FOPS to be organised by Hannah Gilby.**
- **FOPS will purchase a new card reader. Charlotte is set up for sumup for the cake sale.**
- **Class rep for Wrens role not yet taken. Message out again and find new person.**
- **Preloved made £300. Monthly sales to be planned by Sharon Nash**
- **Additional fundraising ideas – Bake sale run by the children at the Pitton carnival**
- **We need parent involvement to continue and be expanded. All FOPS members to recruit new involvement in any events.**

**Additional Actions**

| <b>Action</b>    | <b>Volunteer</b>   | <b>Status</b> |
|------------------|--|---------------|
| Noticeboard      | Hannah   |               |
| Hygge Hub Plaque | Donna to send wording to Jen/Tom Judd  |               |
| Wrens Class rep  | Emily and Hannah to find a new class rep   |               |
| Pitton Carnival  | Hannah to discuss with the carnival committee<br>?Smoothie/ milkshake stand, baking stand or 3D printing |               |

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| Sumup card reader | Charlotte Donnelly to look into purchasing a new card reader. |  |
|-------------------|---|--|

**Date of next meeting 13<sup>th</sup> May 8pm Face to face in Silver Plough**